

## VETERINARY TECHNICIAN (PHARMACY) SERIES

<u>Code No.</u>	<u>Class Title</u>	<u>Occ. Area</u>	<u>Work Area</u>	<u>Prob. Period</u>	<u>Effective Date</u>
4744(4082)	Veterinary Technician (Pharmacy) I	02	445	6 mo.	11/14/90
4745(4082)	Veterinary Technician (Pharmacy) II	02	445	6 mo.	11/14/90

*Promotional Line: 318*

### Series Narrative

Employees in this series provide technical support in the manufacture and dispensing of pharmaceuticals, drugs, and other medications for the treatment of animals. They assist in filling, compounding, reconstituting, preparing, and labeling medications. They select drugs, calculate doses, write prescriptions for preventatives, anthelmintics, and tranquilizers, and submit for appropriate signatures. Veterinary Technician (Pharmacy) II's train and supervise lower level veterinary technicians and students in the manufacture and dispensing of pharmaceuticals, drugs, and other medications.

### DESCRIPTIONS OF LEVELS OF WORK

#### **Level I: Veterinary Technician (Pharmacy) 1** **4744(4082)**

Employees at this level assist in the manufacture and dispensing of pharmaceuticals, drugs, and other medications. They assemble, operate, and maintain equipment used in the preparation of sterile products, manufacture products, monitor the sterility and quality of products, and maintain inventory levels. They work under the direct supervision of higher level technicians, pharmacists, or veterinarians.

A Veterinary Technician (Pharmacy) I typically –

1. fills or refills prescriptions under the direction of a pharmacist or veterinarian
2. writes prescriptions for routine infestations and infections and forwards to pharmacist for approval
3. cleans, operates, and maintains pharmaceutical equipment and instruments (such as stills, bottle washers, dryers, pumps, sterilizers, and laminar flow hoods)
4. assists in the manufacture of sterile fluids, powders, ointments, capsules, and solutions: reconstitutes products for prescriptions
5. labels items that are stocked in the pharmacy for resale: records applicable prices on prescriptions and billing forms
6. assists pharmacists as required by weighing and preparing special research drugs: maintains stock and records as required
7. performs related duties as assigned

**Level II: Veterinary Technician (Pharmacy) II****4745(4082)**

Employees at this level supervise and/or train lower level technicians or students in the calculation, writing, labeling, packaging, manufacture, and dispensing of pharmaceuticals, drugs, and other medications. They also assist in the maintenance and replenishment of drugs, supplies, and equipment. The work under the general supervision of a pharmacist.

A Veterinary Technician (Pharmacy) II typically –

1. fills and supervises the filling of prescriptions by reviewing diagnostic test results
2. advises clients concerning routine infestations and infections and the need for treatment and/or preventive measures
3. instructs others in the proper use and care of equipment and instruments
4. inventories and supervises the inventory of drugs, following state and federal regulations for storing, recording, dispensing, and labeling drugs and other supplies
5. monitors stock levels of pharmaceuticals, biologicals, and supplies in exam rooms, storage areas, and pharmacies
6. manufactures and supervises the manufacture of sterile fluids, powders, ointments, capsules, and solutions; reconstitutes products for prescriptions
7. reviews patient charts for laboratory reports, age, weight, and species; selects drug; calculates dose; writes prescription for routine infections; obtains appropriate approval
8. operates and repairs pharmaceutical equipment and instruments (such as stills, dryers, millipore pumps, and sterilizers)
9. performs related duties as assigned

**MINIMUM ACCEPTABLE QUALIFICATIONS REQUIRED FOR ENTRY INTO****Level I: Veterinary Technician (Pharmacy) I****4744(4082)**

CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER

1. (A) possession of minimum acceptable qualifications required for the Veterinary Technician class

and

one year of paramedical veterinary experience comparable to that gained as a Veterinary Technician that included specialized on-the-Job training and/or experience in pharmacy techniques

or

- (B) graduation from a professional nursing program; one year of experience and/or training in pharmacy techniques; and experience in the handling of animals

**PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB**

1. knowledge of generic names, trade names, and strengths of commonly used drugs
2. knowledge of pharmaceutical classification of drugs
3. knowledge of procedures for storing drugs, rotating stock, and checking expiration dates
4. knowledge of metric, avoirdupois, and apothecary systems of weights and measures
5. manual dexterity

**Level II: Veterinary Technician (Pharmacy) II**

**4745(4082)**

**CREDENTIALS TO BE VERIFIED BY PLACEMENT OFFICER**

1. possession of training/experience requirements listed for the Veterinary Technician (Pharmacy) I
2. two years of work experience comparable to that gained as a Veterinary Technician (Pharmacy) I

**PERSONAL ATTRIBUTES NEEDED TO UNDERTAKE JOB**

1. possession of the attributes listed for Veterinary Technician (Pharmacy)
2. supervisory ability

Veterinary Technician (Pharmacy) I .....	NEW
Veterinary Technician (Pharmacy) II .....	NEW